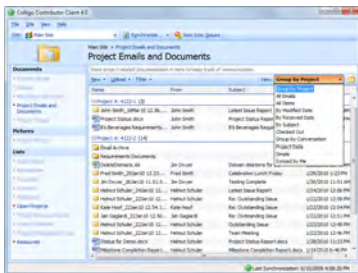


The Ultimate Desktop Integration for SharePoint

Enhance the SharePoint Desktop Experience

- Save Emails in SharePoint
- Capture Email & Document Metadata
- Replace Attachments with SharePoint Links
- Access SharePoint from Desktop Apps
- Update Lists & Document Libraries
- Use Offline & Online



Colligo Contributor Client

“It wouldn’t be an exaggeration to say that Colligo Contributor has been central to the success of our SharePoint project.”

Richard Grove,
Senior Project Manager, Technology
Webcor Builders

The award-winning Colligo Contributor™ Pro is client software that drives SharePoint® adoption by enabling users to easily access, capture, and tag SharePoint content from popular desktop applications. It delivers the ultimate SharePoint experience through three interfaces: (1) an Add-In for Microsoft Outlook® for 2-way access, email drag-and-drop, and automatic metadata capture, (2) a Windows Explorer® extension for seamlessly linking folders on users’ file systems with SharePoint document libraries, and (3) a standalone client for rich metadata management and instant SharePoint access, online and offline, for remote and mobile workers.

Improve Content Management with SharePoint on the Desktop

Contributor Pro synchronizes document libraries, folders, document sets, lists, and metadata to a local encrypted data store and enables users to create and edit content using familiar drag-and-drop and right-click operations. Making SharePoint easy and accessible ensures all workers are engaged and all content is managed.

Client Interface for Offline Applications

The client interface looks and acts like the default SharePoint web interface but offers the improved user experience of a full desktop application. Mobile and remote workers remain productive, while working in the field or from branch offices, and when traveling.

Outlook Add-In for Email Management

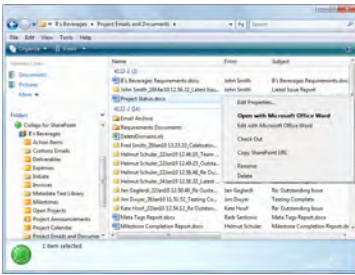
The Outlook Add-In interface delivers instant access to SharePoint libraries and lists – all from within the folder tree in Outlook. With a simple drag-and-drop or by clicking the Send & File button, users can save emails to SharePoint while automatically capturing message properties. Email attachments can easily be replaced with SharePoint links.

Windows Explorer Extension for File Management

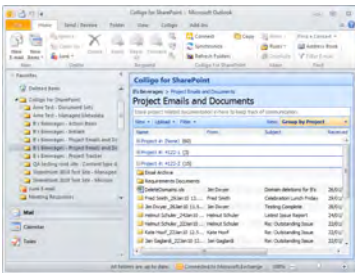
The Windows Explorer extension seamlessly links folders on users’ file systems with SharePoint document libraries. Local folders become “SharePoint aware” so users can access advanced features such as metadata, content types, and document templates.

- **Improves Access** – caching guarantees fast access, both online and offline
- **Drives Adoption** – increases use of SharePoint for email & content management
- **Optimizes ROI** – maximizes the return on your SharePoint investment
- **Desktop Deployment** – 10MB client can be silently installed – no server modifications

Email Management – Users can easily save emails and attachments to SharePoint through Send & File, drag-and-drop, or Outlook rules. Entire Outlook folders can be copied to SharePoint. Email message fields (To, From, etc.) are instantly captured and users can set content types and custom metadata. Emails are saved as .msg files with unique names.



Colligo Contributor File Manager



Colligo Contributor Add-In for Outlook

Attachments Replaced with SharePoint Links – Users can instantly upload attachments to SharePoint and replace them with links. Customizable email send rules prompt users to upload attachments before sending, reducing email size, overcoming OST/PST limitations, and converting users to SharePoint based collaboration.

Folder Drag-and-Drop/Copy and Paste – Complete folder structures can be copied from the desktop or between SharePoint document libraries using drag-and-drop or copy and paste. The necessary folders are created in SharePoint, files uploaded, and metadata values set on each file imported. Users can specify custom metadata using the default folder metadata feature.

Online & Offline Configuration Options – Local caching improves productivity by delivering instant access to content when working offline or over slow connections.

Document Libraries & Lists – Specific document libraries, folders, document sets, or lists are synced to the desktop with toolbar buttons. Documents and list items can be easily created, opened, edited, and saved, online or offline. New content can be added to libraries with simple drag-and-drop. Check-in and check-out and in-place records management are supported.

Direct Access to SharePoint from Windows Applications – Any application that uses the standard Windows File Open/Save dialog can access locally cached SharePoint sites. Files and their associated metadata can be edited and saved automatically to SharePoint.

Views & Metadata – Views can be used online and offline to quickly organize and find content. Metadata for documents and list items can be edited or added with a simple right-click. Users can set enterprise managed or keyword metadata using the term store selector. Users can also set default metadata for folders or apply location-based metadata.

Synchronization & Version Resolution – Users can select specific libraries, folders, or lists for sync. Cached content is kept up-to-date with automatic background sync. Elegant conflict resolution, integrated with Microsoft® Word compare and merge, notifies the user if conflicting edits have been made by multiple users while offline.

Extensible Platform for Configuration and Custom Applications

All Colligo Contributor products are built on a common run-time platform that is extensible through an Application Programming Interface (API). Custom interfaces can be built on the runtime using the Software Development Kit (SDK).

Software Specifications

- WSS 2.0/3.0, SharePoint Foundation, SharePoint Server 2003/2007/2010
- Microsoft® Office 2003/2007/2010 and Office 365
- .NET Framework 2.0 or higher, Windows® 2000/XP/Vista/7
- Terminal Server environments supported
- Claims-based authentication supported
- Supported languages: English, French, German, and Spanish

About Colligo Networks

Colligo's award-winning solutions extend the collaboration and content management functionality of Microsoft SharePoint. Colligo drives SharePoint adoption by providing an intuitive experience that better integrates SharePoint into the way users work, whether online or offline.

Next Steps

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